

ST PETER'S CHURCH FIELD BROUGHTON WITH LINDALE

PCC Meeting held on Tuesday 18th July 2023 at 7.30pm In the Parish Rooms, Field Broughton

AGENDA

Welcome and Prayers

Rev J Brewster opened the meeting with prayers

1. Apologies

Apologies were received from Mrs L Shrapnel

2. Minutes of Meeting held on 23rd May 2023.

The minutes of last meeting were approved.

3. Matters Arising/Actions not covered later in Agenda

i) DBS Risk Assessment for Organist.

No DBS will be required following consultation with Safeguarding lead at Diocese as we only have a small congregation and no choir or any separate groups.

Action: - Mr J Hibbert to update risk register in relation to organists.

4. Incumbents Report

Meeting has been held regarding parish profiles for the 3 benefices: -

Allithwaite and Flookburgh 1 x FT clergy

Field Broughton with Lindale & Grange 1 FT clergy

Leven Valley parishes – House for Duty/ 0.5 post

Cartmel Priory. 0.5 post (with PCC making post up to FT stipend)

The profile for Field Broughton with Lindale & Grange has been updated and circulated to PCC members for comments which have now been incorporated. The other parishes are in the process of finalising theirs.

The next stage in the recruitment process is the Section 11 meeting to sign off profiles with Archdeacon and Rural Dean.

The advert needs drafting and circulating to parishes for agreement, it is proposed to advertise all the posts (except Cartmel) in one advert in early September in the Church Times and on the Pathways website.

It is proposed to have one interview day(s) for all 3 posts.

Logistics need looking at to ensure this arrangement will work in practice.

The time scale is to advertise in early September, with interviews at end of October or early November with a view to having clergy in post early in 2024.

Short listing panel to include parish representatives.

Interview panel will consist of the Bishop, Rural Dean and Archdeacon, Patron where appropriate and representative(s) from each parish/benefice.

Action: - Mr J Hibbert to contact Archdeacon

- *To ascertain date of Section 11 meeting/arrangements*
- *To request sight of selection of adverts*

- *To see draft advert.*
- *Agree closing date for applications, short listing dates and panel, interview dates, make up of interview panel and logistics of interview day(s).*
- *Put on Community/parish Facebook pages at appropriate time.*

5. Churchwardens Report/Actions

There is a wedding on Friday 21st July at Field Broughton

The visit by Lindale school for St Peter's Day was successful.

The Tea and Tower afternoon went well, as did the Corpus Christi service.

There have been some comments regarding the brightness of the new LED lights that have been installed.

The standpipe outside church need repair following a burst over the winter.

Action: - *Mr J Hibbert to organise a plumber and to make a diary note to turn off at the stop tap before winter.*

The 2nd half of the Parish Walk takes place on 23rd September starting at Heft and finishing at Broughton Bank for 'survivors tea'.

6 Treasurers Report/Actions

The new LED light bulbs have been installed, the quote was for £860, and the claim for the Diocese will be made once we have the invoice.

Collection envelopes have been ordered from new supplier; but fewer sets so this means contributors will have a different number on their new ones.

The asbestos survey has been completed and our half share of invoice has been paid to the Friends of St Peters.

There has been a donation of £100 from Broughton East towards churchyard maintenance.

£10,000 from the current account has been paid to Fabric Fund deposit account; equivalent to the donation from Miss Pine of Lindale. £5,000 has been transferred from the current account to the deposit account which leaves approx.£13,000 in the current account.

The claims for Gift Aid and GASDs for 2012 and 2022 have resulted in a rebate from HMRC in the region of £5,000.

Standard monthly outgoings for Parish Share, insurance and electricity is £1058 on average.

7. Assimilation of Lindale Parish with Field Broughton.

i) Lindale Churchyard

The PCC has agreed to pay the cost of the conveyance of the land to Field Broughton with Lindale parish. Copies of the Register of Title have been provided to PCC.

The encroachment by a neighbouring property onto the land was discussed, this is causing concern to the parishioners on Lindale and the PCC. The Diocesan solicitor has enquired if we wish to take action.

Action: - *Mr J Hibbert and Mr J Houston to visit and look at the issue and make a decision on what action to take.*

8. The future: -

See Incumbents Report.

9. School Reports Lindale School.

The Siam's inspection has given the school an Excellent grade which is thanks to the hard work of head teacher and governors. The head teacher Kim Curwen is due to start Maternity leave in early October. There is now a vacancy for a Foundation Governor at Lindale.

10. Health & Safety and Safeguarding

Mr A Hibbert has cleaned out the gutters and swept the steps in the tower before the Tea and Towers afternoon.

11. Worship and Services

There is a United service at Field Broughton on 29th October which will be taken by the Rural Dean

Rev J Dixon. For the sermon Mr C Mason and Mrs A Mason will answer interview style questions on their roles as Youth Worker and Family and Children? Ecumenical friends will be invited to service.

There was a meeting in early July at Flookburgh to discuss the Churches input in to schools which was well attended.

They propose to hold 3 meetings a year of the 'Schools Gathering' for governors, clergy, school staff to engage with. The next meeting will be early October.

St Mary's Allithwaite is holding a Summer School on 7th to 13th August.

12. Celebration of 130 years in 2024

Mrs B Hibbert to contact Mrs L Shrapnel to arrange meeting.

13. Fabric and Churchyard

i) Lady Chapel

Mr J Hibbert has received a plan of the church and is awaiting 3D images. This will be needed before any further progress can be made. It was suggested that we look at appointing a fund raiser for the project.

ii) Parish Council Donations

Donation received from Broughton East Parish Council

Action:-Mrs S Dean to follow up contact with Staveley PC. Mr J Hibbert to contact Lindale PC.

iii) Inspection of Gravestones

To arrange.

14. Deanery and Diocese

Nothing to report.

15. AOB

i) Churchyard Donations

It was agreed to give out letter regarding Church yard donations to those families who have had burials in churchyard.

Action: - Mrs S Dean to send copy of letter to Mr J Hibbert.

16. Dates for Future Meetings.

Next meeting is 17th October at Field Broughton Parish Rooms at 7.30pm